

SAMPLE

Request payment of overdue spousal/partner support

Below is an example of an email to the other person requesting payment of overdue spousal/partner support if you are **not** registered with the Maintenance Enforcement Program (MEP). Use it as a guide to write your own message to the other person.



Learn more about **spousal/partner support** at family.cplea.ca

If the payor is late paying support and neither of you have registered with the MEP, you should request the spousal/partner support as soon as possible.

Clearly state:

- the order or agreement you are relying on, including the date on it
- the amount of spousal/partner support they are supposed to pay and when they are supposed to pay it
- the amount that is overdue
- a date you would like payment by

You can also contact the **Maintenance Enforcement Program** for more help.

From: Steve <steve@emailaddress.ca>

Date: April 7, 2024 6:30:02 PM MDT

To: Jesse <jesse@emailaddress.ca>

Subject: Overdue Partner Support

Hello Jesse,

I haven't received partner support from you for this month.

Our separation agreement dated January 15, 2024 requires you to pay me \$500 in partner support on the first of every month. Please send me payment in full by the 20th of this month.

If I do not receive payment in full, then I will consider my legal options.

Thank you,

Steve