

SAMPLE

Request payment of overdue child support

Below is an example of an email to the other parent requesting payment of overdue child support if you are **not** registered with the Maintenance Enforcement Program (MEP). Use it as a guide to write your own message to the other parent.



Learn more about **collecting child support** at family.cplea.ca

If the payor parent is late paying child support and neither of you have registered with the MEP, you should request the child support as soon as possible.

Clearly state:

- the order or agreement that you are relying on, including the date on it
- the amount of child support they are supposed to pay and when they are supposed to pay it
- the amount that is overdue
- a date you would like payment by

You can also contact the **Maintenance Enforcement Program** for more help.

From: Alex <parentalex@emailaddress.ca>

Date: November 5, 2024 9:15:21 PM MST

To: Jordan <parentjordan@emailaddress.ca>

Subject: Overdue Child Support

Hello Jordan,

I haven't received child support from you for this month.

Our court order dated July 18, 2022 requires you to pay me \$734 in child support on the first of every month. Please send me payment in full by November 20, 2024.

If I do not receive full payment, then I will consider my legal options.

Thank you,

Alex